

## Invitation to Bid

The Town of Newington will accept sealed bids for the West Meadow Cemetery Chapel Office Addition. Sealed bids (one original and one copy in the same sealed envelope) will be received in the Office of the Town manager, 131 Cedar Street, Newington, CT 06111 until 2:30 PM on August 26, 2014, at which time they will be publicly opened and read aloud. A non-mandatory pre-bid conference will be held on August 19, 2014 at 3:00 PM, at the West Meadow Cemetery Chapel, 679 Willard Avenue, Newington, CT. All drawings and specifications shall be obtained directly from the printer, Joseph Merritt and Company, 650 Franklin Avenue, Hartford, CT 06114, telephone 860-296-2500, fax 860-947-3288. All bid documents must be obtained at this location. Contract documents may be examined at the Town Manager's Office, Mondays through Fridays, between 8:30 am and 4:30 pm.

Written requests requiring clarifications or interpretations shall be e-mailed to Robert Sobinski at [rsobinski@kba-architects.com](mailto:rsobinski@kba-architects.com) or faxed to his attention at 860-229-5303, and must be received by him at least four business days prior to the bid opening date. Addenda will be posted on the Town website, [www.newingtonct.gov](http://www.newingtonct.gov), under Doing Business, Bid Opportunities, in addition to being distributed to all firms being registered with the printer.

All bidders, general contractors, and subcontractors must be pre-qualified with the State of Connecticut Department of Administrative Services (DAS). Any bids received from bidders not on the DAS pre-qualification list, or having general contractors or subcontractors not on the pre-qualification list at the time of the bid opening, shall be disqualified. The bidder must submit with the bid package a copy of the appropriate Connecticut DAS prequalification in their classification.

A certified check or bid bond for five per cent (5%) of the total amount of the Bid, payable to the Town of Newington, must accompany the bid as a guarantee that the contract will be entered into, if awarded. The bid bond surety must be a corporate surety company licensed to sign surety bonds in the state of Connecticut. The selected bidder will be required to provide performance and payment bonds in the full amount of the contract sum.

Bidders shall not include Federal Excise Taxes or State of Connecticut Sales Taxes on which public buildings are exempt. After the opening of bids, no Bid can be withdrawn for a period of ninety (90) days. All Bids must be submitted in accordance with the Town's specifications and on forms supplied by the Town through Joseph Merritt and Company. The Town of Newington reserves the right to waive any informalities in Bids, to reject any or all Bids in whole or in part, or to accept any proposal that, in its judgment, will be in the best interests of the Town. The Town is an Affirmative Action/Equal Opportunity Employer. Minority/Women's Business Enterprises will be afforded full opportunity to submit bids and are encouraged to do so.

John L. Salomone  
Town Manager

Bid No. 1, 2014-15